

### REPUBLIC OF THE PHILIPPINES

### SECURITIES AND EXCHANGE COMMISSION

Ground Floor. Secretariat Building, PICC City Of Pasay, Metro Manila

COMPANY REG. NO. PW0000015A

# CERTIFICATE OF FILING OF AMENDED BY-LAWS

KNOW ALL PERSONS BY THESE PRESENTS:

THIS IS TO CERTIFY that the Amended By-Laws of

# ROXAS HOLDINGS, INC. doing business under the name and style of CADP GROUP

copy annexed, adopted on February 07 2018 by majority vote of the Board of Directors pursuant to the power and delegated authority by the shareholders and by the vote of the stockholders owning or representing at least majority of the outstanding capital stock, and certified under oath by the Corporate Secretary and the Assistant Corporate Secretary and majority of the said Board was approved by the Commission on this date pursuant to the provisions of Section 48 of the Corporation Code of the Philippines Batas Pambansa Blg. 68, approved on May 1, 1980, and copies thereof are filed with the Commission.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Pasay City, Metro Manila, Philippines, this \_\_\_\_ day of October, Twenty Eighteen.

GERARDO F. D.L. ROSARIO Authorized Signatory, HRAD SO Order 874 Series of 2018

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### **COVER SHEET**

## for Applications at COMPANY REGISTRATION AND MONITORING DEPARTMENT

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#### AMENDED BY-LAWS OF

### ROXAS HOLDINGS, INC. doing business under the name and style of CADPI GROUP

#### CHAPTER I SHARES OF STOCK

Article 1.0. Stock Certificates. – Certificates of shares of stock of the Corporation shall be in such form as may be determined by the Board of Directors. Each holder of fully paid stock shall be entitles to a certificate or certificates stock stating the number of shares owned by the stockholder and the designation of class in which issued. All certificates of stock shall bear the signature or facsimile signature of the President and shall be personally countersigned by the Secretary or the Assistant Secretary and sealed with the corporate seal.

Article 2.0. Stock Transfers. — Transfer of stock shall be affected upon endorsement and surrender of the stock certificates; however it will not be in effect or binding on the Corporation until it is dully registered in the stock transfer book, new stock certificates issued and the old ones cancelled.

Article 3.0. Closing of Transfer Book, Fixing of Record Date. — For the purpose of determining shareholders entitled to notice of or to vote at any meeting of shareholders or any adjournment thereof, or shareholders for any other proper purpose, the Board of Directors of the Corporation may provide that the stock transfer books may be closed for a stated period. In lieu of closing the transfer books, the Board of Directors may fix in advance a date as the record dates for any such determination of shareholders. If the stock transfer books are not closed an no record date is fixed for the determination of shareholders entitled to notice of, or to vote at, a meeting of shareholders, or shareholders entitled to receive payment of a dividend, the date on which notice of a meeting is made or the date on which the resolution of the Board of Directors declaring such dividend is adopted, as the case maybe, shall be the record date for such meeting of shareholders has been made as provided in this Article, such determination shall apply to any adjournment thereof.

**Article 4.0. Individuality.** – Whenever payment of stock dividends is effected, the fractions, if any, shall be paid in cash.

Article 5.0. Future Issuance. – The unissued shares of stock of the Corporation shall be offered for sale on conditions and price (not less that its par value) as may be determined by the Board of Directors. The stockholders of the Corporation shall have no pre-emptive rights to subscribe to all issue or disposition of the shares of stock of the Corporation of any class, unless the Board of Directors decides otherwise for the best interest of the Corporation and its stockholders.

Article 6.0. Treasury Shares. – The shares, which after being issued are acquired by the Corporation and become treasury shares, shall be at the disposal of the Board, but will not have any vote or participation in the dividends.

Article 7.0. Lost Certificates. - Lost stock certificates shall be replaced in accordance with law.

#### CHAPTER II STOCKHOLDERS MEETING

Article 8.0. Regular and Special. – The meeting of stockholders shall be regular and special, and shall be held at the main office of the Corporation in Metro Manila or any other place as may be allowed by the law, as designated by the Board of Directors. The regular meeting shall be held at 10:00 a.m. on the second Wednesday of March¹ of each year, for the purpose of electing directors and for the transaction of such business as may properly come before the meeting. If day fixed for the regular meeting falls on the legal holiday, such meeting shall be held at the same time on the first working day following said date. The Board of Directors may, for good cause, postpone the meeting to a reasonable date.

Special meetings may be called by the Chairman, the Chief Executive Officer or in his absence, by the President. They may also be called by the Board of Directors.

Article 9.0. Notices. – The regular meeting of stockholder may be held without prior notice. Notices for special meetings of stockholders may be sent by the Secretary by personal delivery or by mailing the notice at least ten (10) days prior to the date of the meeting to each stockholder of record at his last known post office or by publishing the notice in a newspaper of national circulation at least ten (10) days prior to the date of the meeting. The notice shall state the place, date, and the hour of the meeting, and the purpose or the purposes for which the meeting is called. Only matter stated in the notice can be the subject of motions or discussions at the meeting. Notice of special meetings may be waived in writing by any shareholder, in person or by proxy, before or after the meeting.

When the meeting of stockholder is adjourned to another time or place, it shall not be necessary to give notice of the adjourned meeting if the time and place to which the meeting is adjourned are announced at the meeting at which the adjournment is taken. At the reconvened meeting, any business may be transacted that might have been transacted on the original date of the meeting.

Article 10.0. Quorum. – In all regular or special stockholders' meetings, the presence of shareholders who represent a majority of the outstanding capital entitled to vote shall constitute a quorum and all decisions made by the majority shall be final, unless pertaining for resolutions for which the laws require a greater number.

<sup>&</sup>lt;sup>1</sup> As amended by the Board of Directors, pursuant to its delegated authority, in its regular meeting held on 07 February 2018

Article 11.0. Proxies. – The stockholders may delegate in writing their right to vote and, unless otherwise expressed, such delegation or proxy shall be valid only for the meeting at which it has been presented to the Secretary. All proxies must be in the hands of the Secretary of the Corporation not later than ten (10) days before the time set for the meeting.

#### CHAPTER III BOARD OF DIRECTORS

Article 12.0. Management of the Corporation. – All business and properties of the Corporation shall be handled and managed by the Board of Directors, composed of seven (7) members. If the office of any Director becomes or is vacant by reason of death, resignation, failure to qualify, disqualification or otherwise except by removal, expiration of term, th remaining Directors, if still constituting a quorum may, by a majority vote, elect from among the stockholders duly qualified by a successor who shall serve office for the unexpired term or until his successor is duly elected and qualified.

Article 13.0. Qualification and Disqualifications for Directors. — Any stockholders having at least fifty thousand shares registered in his name may be elected Director; provided, however, that any stockholder who possess any of the disqualifications enumerated in the Manual on Corporate Governance which was approved and adopted by the Board of Directors of the Corporation on 25 September 2002, including any amendments thereto, shall be disqualified from being elected as a Director of the Corporation provided, moreover, that no person shall qualify or be eligible for nomination or election to the Board of Directors if he is engaged in any business which competes with or antagonistic to that of the Corporation. Without limiting the generality of the foregoing, a person shall be deemed to be so engaged.

- 1.0. If he is an officer, manager or controlling person, or the owner (either of record or beneficially) of 10% or more of any outstanding class of any shares of any corporation (other than one which the Corporation owns at least 30% of the capital to be competitive or antagonistic to that of the Corporation; or
- 2.0. If he is an officer, manager or controlling person, of or the owner (either of record or beneficially) of 10% or more of any outstanding class of shares of any other corporation or any other or entity engaged in any line of business of the Corporation, when in the judgement of the Board, by at least three-fourths vote, the laws against combinations in restraint of trade shall be violated by such person's membership in the Board of Directors; or
- 3.0. If the Board, in the exercise of its judgment in good faith, determines by at least three-fourths vote that he is the nominee of any person set fourth in paragraph 1.0 or 2.0.

In determining whether or not a person is controlling a person, beneficial owner or the nominee of another, the Board may take into account such factors as business and family relationship.

Article 14.0. Nomination for Directors. – In addition to the right of the Board of Directors of the Corporation to make nominations for the election of Directors, nominations for election of Directors may be made by any shareholder entitled to vote for the election of Directors if that shareholder complies with all of the provisions of this Article.

- 1.0. Nominations shall be received by the Chairman of the Board of Directors (which nominations may be sent to such Chairman in care of the Secretary of the Corporation), at least 15 working days prior to any meeting of the shareholders called for the election of Directors.
- 2.0. Each nomination under Article 14.0. par 1.0, shall set forth (i) the name, age, business address and, if known, residence address of each nominee, (ii) the principal occupation or employment of each nominee (iii) the number of shares of stock of the Corporation which are beneficially owned by each such nominee, and (iv) the interests and positions held by ach nomination shall promptly provide any other information reasonably requested by the Corporation.
- 3.0. The Board, by a majority vote, unless a greater majority is required under these By-Laws, may, in its discretion, determine and declare that a nomination was not made in accordance with the foregoing procedures, and/or that a nominee is disqualified for election as Director under these By-Laws and if the Board should so determine, the defective nomination and the nomination of a disqualified person shall be disregard.

**Article 15.0. Pledge of Qualifying Shares.** – A Director shall be qualified to hold office upon pledging 50,000 shares registered in his name to the Corporation to answer for his conduct.

Article 16.0. Board of Directors' Meetings. — The regular meetings shall take place quarterly in the main office of the Corporation in Makati, Metro Manila, or in any place set by the Board for such.

The special meetings shall take place by order of the Chief Executive Officer or of the President, or if requested by three (3) Directors, with notification one day before if convenient, and shall be held at the main office of the Corporation or at the place designated in the notice. These meetings can take place without previous notice, at any place, date and time, by unanimous consent of the Directors present in the country, or even without requisite, if all Directors are present.

Article 17.0. Quorum. – Unless the law requires a greater number, the majority of Directors in the Articles of Incorporation shall constitute a quorum to finalize corporate decisions, and any decision made and approved by the majority of the Directors present in the meeting wherein a quorum exists shall be valid.

Article 18.0. Powers of the Board. – Notwithstanding the general powers granted by the Corporation Code and other laws and in Article 12.0. and all powers granted by these By-Laws, it is hereby expressly declared that the Board of Directors shall have the following powers:

- 1.0. To purchase or otherwise acquire in any lawful manner, for and In the name of the Corporation, and all properties, rights, interests or privileges whatsoever deemed necessary or convenient for the Corporation's business, at such price and subject to such terms and conditions as it may deem proper or convenient.
- 2.0. To invest the funds of the Corporation in any other corporation or business or for any purpose other than those for which it was organized, whenever in its judgment, its interest would thereby be promoted, subject to such stockholder approval or authorization as may be necessary under the law.
- 3.0. To sell, lease assign, transfer or otherwise dispose of any property, real or personal, belonging to the Corporation whenever in its judgment, its interest would thereby be promoted.
- 4.0. To incur such indebtedness as it may deem necessary, subject to such stockholder approval or authorization as may be required by law and, for such purpose, to make and issue evidence of such indebtedness including without limitation, notes deeds of trust, instruments or securities and/or mortgage or otherwise encumber all or part of the properties and rights of the Corporation.
- 5.0. Upon recommendation of the Chief Executive Officer and the President and in accordance with the applicable provisions of these By-Laws, to determine and prescribe the qualifications, duties, term of office, compensation, remuneration, incentives and other benefits of officers. Pursuant thereto, to appoint or elect or enter into contracts with such officers, under such terms and conditions as the Board may determine to be in the best interest of the Corporation.
- 6.0. Upon recommendation of the Chief Executive Officer and the President, to create other offices it may deem necessary and determine how such offices will be filled.
- 7.0. With regard to shares issued in total or partial debts contracted by the Corporation, for whatsoever properties it may have acquired or in payment of services rendered to the Corporation, to impose such conditions regarding the transfer of said shares as it may deem convenient; subject, however, to the limitation fixed by law.
- 8.0. To prosecute, maintain, defend, compromise or abandon any lawsuit in which the Corporation ir its officers are either plaintiffs or defendants in connection, and to settle all claims for or against the Corporation, on such terms and conditions as it may deem fit.

- 9.0. To determine whether any, and if any part of the surplus profits of the Corporation arising from its business or retained earnings available for declaration as dividends, shall be declared as dividends, subject to the provision of law.
- 10.0. To create, by resolution passed by the majority of all members of the Board, one or more standing or special committees of Directors, with such powers and duties as may be specified in the enabling resolution.
- 11.0. To appoint any corporations, association, partnership or entity duly organized and registered in accordance with the laws of the Republic of the Philippines, as general managers or management consultants or technical consultants, under such terms and conditions and for such compensation as Board may determine.
- 12.0. To guarantee, for and in behalf of the Corporation, obligations of other corporation in which it has lawful interest.
- 13.0. To appoint trustees wo, for the benefit of the Corporation, may receive and retain such properties as may belong to the Corporation, or in which it has interest, and to execute such deeds and perform such acts as may be necessary to transfer the ownership of said properties to its trustees.
- 14.0. To enter into any transaction, obligation or contract and perform such acts and execute such deeds as it may deem essential fir the proper administration of the Corporation's property, business and affairs or the accomplishment of any of the purpose for which the Corporation was organized.
- Article 19.0. Remuneration of the Board of Directors. The Board shall be given 6% of the net income of the Corporation before tax which shall be distributed among the Directors in the following manner:

2% for the Executive Committee; and 4% for the Directors.

### CHAPTER 4 EXECUTIVE COMMITTEE

- Article 20.0. Executive Committee. The Committee shall be composed of three (3) Directors to be elected by the Board. The Executive Committee shall have the functions that the Board will delegate.
- Article 21.0 Validity of Decision. The decisions of the Executive Committee should be approved by the majority of members and shall have the same power and effect as the decision made by the Board of Directors, as long as it does not exceed the powers

bestowed on it. The Board of Directors shall be informed in its next meeting of the decisions made by the Executive Committee.

Article 22.0. Format for Decision. – All decisions made by the Executive Committee shall be placed in writing and signed by the members present.

### CHAPTER V OFFICERS OF THE CORPORATION

Article 23.0. Officers of the Corporation. — The officers of the Corporation shall be composed of the Chairman of the Board of Directors, the President, the Chief Executive Officer, who is either the Chairman or the President, the Executive Vice President(s), the other Vice-President(s), the Treasurer, the Assistant Treasurer(s), the Secretary and the Assistant Secretary(ies). Any two or more offices may be held by the same person except for the offices of the Chairman and Treasurer or Secretary, or President and Treasurer or Secretary.

The Directors elected in the regular stockholders' meeting shall immediately or within a reasonable time thereafter, hold a meeting wherein they shall elect by a vote of a majority of all members of the Board, the Chairman, Vice-Chairman, the Chief Executive Officer and the President. At the meeting, the Board shall likewise elect, appoint or re-appoint, subject to such contracts as may have been entered into by the Board of Directors with the officers concerned, the Treasurer, the Secretary, the Executive Vice-President(s), the other Vice-President(s) and all other officers, all of whom need not be directors of the Corporation.

In electing, appointing or entering into contracts with officers, the Board shall seek to establish, maintain, promote and foster the continuous development of a competent, professional, loyal and honest officer corps, for the efficient, stable and proper transaction of the business and the affairs of the Corporation.

- Articles 24.0. The Chairman of the Board of Directors. The Chairman shall preside at the meetings of the Board of Directors and of the stockholders. He shall exercise such powers and perform such duties and functions as the Board of Directors may, from time to time, assign.
- Article 25.0. The Vice-Chairman of the Board of Directors. The Vice-Chairman shall preside at the meetings of the Board of Directors and of the stockholders in the absence of the Chairman. He shall exercise such powers and perform such duties and functions as the Board if Directors or the Chairman may, from time to time, assign.
- Article 26.0. The Chief Executive Officer. He shall be responsible for the general supervision, administration and management of the business of the Corporation and shall have the following powers and duties.
  - 1.0 To establish general administrative and operating policies.
  - 2.0 To initiate and develop programs for management training and development, as well as executive compensation plans.

- 3.0 Unless otherwise determined by the Board of Directors, to attend and to act and to vote in person or by proxy, for and in behalf, of the Corporation, at any meeting of shareholders of any corporation in which the Corporation may hold stock, and at any such meeting, to exercise any all the rights and powers incident to the ownership of such stock which the owner thereof might possess or exercise if present.
- 4.0 To appoint, remove or suspend any and all employees and other subordinate personnel of the Corporation, prescribe their duties, determine their salaries and when necessary, require bonds in such amounts as he may determine, to secure the faithful discharge by said employees of their official trust.
- 5.0 To prepare such statements and reports as may be required from time to time by law.
- 6.0 To preside at meetings of the Directors and stockholders in the absence of the Chairman and the Vice-Chairman.
- 7.0 To exercise such powers and perform such duties and functions as may assigned to him by the Board of Directors.

The President may assign the exercise of performance of any of the foregoing powers, duties and functions to any other officer(s).

Article 28.0. The Executive Vice-President(s) and the other Vice-President(s). – The Executive Vice-President(s) and other Vice-President(s), shall exercise such powers and perform such duties and functions as the Chief Executive Officer or the President may, from time to time, assign to them.

They shall also perform such duties as may be required of them by the Board of Directors.

Article 29.0. The Treasurer. – The Treasurer shall have the following powers and duties:

- 1.0. To keep full and accurate accounts of receipts and disbursement in books belonging to the Corporation.
- 2.0. To have custody of, and be responsible for, all the funds, securities and bonds of the Corporation.
- 3.0. To deposit in the name and to credit of the Corporation in such bank or banks as may be designated from time to time by the Board of Directors, all the

money, funds, securities, bonds and similar valuable effects belonging to the Corporation which may come under his control.

- 4.0. To render an annual statement showing the financial condition of the Corporation and such other financial reports as the Board of Directors, the Chief Executive Officer or the President may, from time to time, require.
- 5.0. To prepare such financial report, statements, certifications and other documents which may, from time to time, be required by government rules and regulations and to submit the same to the proper government agencies.

The Treasurer shall also exercise such powers and perform such duties and functions as may be assigned to him by the Chief Executive Officer or the President.

The Treasurer may assign the routine duties of his office to one or more employees of the Corporation with the approval of the Chief Executive Officer or the President. He may be required by the Board of Directors or the Chief Executive Officer to give bond with sufficient sureties for the faithful performance of his duties.

The Treasurer may designate, with the approval of the Chief Executive Officer or the President, the assistant Treasurer(s0 to perform, at his request or in his absence or disability, all or any of his duties and functions. The Assistant Treasurer(s), when acting under such designation, may exercise all the powers of, and shall be subject to all restrictions imposed upon, the Treasurer. The Assistant Treasurer(s) shall exercise such other powers and shall perform such other duties and functions as may, from time to time, be assigned to him (them) by the Chief Executive Officer or the President.

**Article 30.0. The Secretary** – The Secretary, who must be a citizen and a resident of the Philippines, shall have the following duties and functions:

- 1.0. To record the minutes of all meetings of the Board of Directors, the Executive Committee, the stockholders and the special and standing committees of the Board, and to maintain separate minutes books in the form and manner required by law at the principal office of the Corporation.
- 2.0. TO give, or cause to be given, all notice required by law or by the Laws of the Corporation, as well as notices required of meetings of the Directors and of the stockholders.
- 3.0. To keep records indicating the details required by law with respect to the certificates of stock of the Corporation, including ledgers and stock transfers and the date of each issuance and transfer.

- 4.0. To fill and countersign all certificates of stock issued and to make the corresponding annotations on the margins or stubs of such certificate upon their issuance.
- 5.0. To take note of all stock transfers and cancellations, and keep in alphabetical or numerical order all certificates of stock so transferred as well as the names of stockholders, their address and the number of shares owned by each, keeping up to date all address of the stockholders.
- 6.0. To prepare the various reports, statements, certifications and other documents which may from time to time be required by government rules and regulations, except those required to be made by the Treasurer, and to submit the same to the proper government agencies.
- 7.0. To keep and affix the corporate seal to all paper and documents requiring seal. And to attest by his signature all corporate documents requiring the same.
- 8.0. To pass upon the form and the manner of voting proxies, the acceptability and the validity of their issuance and use, and to decide all contests and returns relating to the election of the members of the Board of Directors.

The Secretary shall perform such duties and function as may, from time to time, be assigned to him by the Board of Directors, the Chief Executive Officer or the President.

Article 31.0. Term of Office. — Subject to the terms of such contracts as may have been entered into by the Board of Directors, the term of office of all officers shall be coterminous with that of the Board of Directors that elects or appoints them unless such officers are sooner terminated or removed for cause.

#### CHAPTER VI FISCAL YEAR, DIVIDENDS, AUDIT OF BOOKS

Article 32.0. Fiscal Year. – The fiscal year of the Corporation shall commence on the 1<sup>st</sup> day of October of each year and end on the 30<sup>th</sup> day of September of the following year.<sup>2</sup>

<sup>&</sup>lt;sup>2</sup> As amended by the Board of Directors, pursuant to its delegated authority, in its regular meeting held on 2 February 2011

### CHAPTER VII MISCELLANEOUS PROVISIONS

Article 34.0. Corporate Seal. – The Corporation shall adopt for its corporate seal, a dry metal seal with 2 concentric circle within which is engraved the name f the Corporation, and in the center the words "incorporated in 1930"

**Article 35.0. Amendment of By-Laws.** – These By-Laws can be amended or repealed by the affirmative vote of the stockholders who represent the majority of the outstanding capital stock and the Board of Directors in any stockholders' and Board of Directors' Meeting called for the purpose.

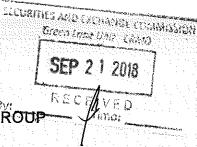
The Board is empowered, until otherwise decided in the stockholders' meeting, to amend the By-Laws as deemed beneficial to the Corporation.

The preceding By-Laws have been adopted and approved on the 5<sup>th</sup> day of November 1930, in a Special Board Meeting, held in Manila, Philippines.

## DIRECTORS' CERTIFICATE OF AMENDMENT OF THE BY-LAWS OF

ROXAS HOLDINGS, INC.

Doing business under the name and style of CADP GROUP



#### KNOW ALL MEN BY THESE PRESENTS:

We, the undersigned members of the Board of Directors the Corporate Secretary and the Assistant Corporate Secretary of ROXAS HOLDINGS, INC., doing business under the name and style of CADP GROUP, (the "Corporation") do hereby certify that:

1. The accompanying copy of the Amended By-Laws of the Corporation, embodying the following amendment is true and correct:

Article 8.0. Regular and Special. – The meeting of stockholders shall be regular and special, and shall be held at the main office of the Corporation in Metro Manila or any other place as may be allowed by the law, as designated by the Board of Directors. The regular meeting shall be held at 10:00 a.m. on the **second Wednesday of March** of each year, for the purpose of electing directors and for the transaction of such business as may properly come before the meeting. If day fixed for the regular meeting falls on a legal holiday, such meeting shall be held at the same time on the first working day following said date. The Board of Directors may, for good cause, postpone the meeting to a reasonable date.

Special meetings may be called by the Chairman, the Chief Executive Officer or in his absence, by the President. They may also be called by the Board of Directors.

2. Pursuant to the power and delegated authority granted by the shareholders, the Board of Directors approved, by the affirmative vote of at least a majority of its members, the aforementioned amendments to the By-Laws of the Corporation during their regular meeting held on February 7, 2018 at the principal place of business of the Corporation.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, we have hereunto signed this Certificate on 3৫ দুৰুজুৰ আছু at <u>M alfalt CM</u>

PEDRO E. ROXAS Chairman T.I.N. 104-738-165

HUBERT D. TUBIO

President & OEO

T.I.N. 102-574-830

RAY C. ESPINOSA Director

T.I.N. 113-248-118

CHRISTOPHER H. YOUNG

T.I.N. 178-235-537

MANUEL V. PANGILINAN

Vice Chairman T.I.N. 914-481-801

SANTIAGO R. ELIZALDE

Director

T.N. 100-349-993

ALEX ERLITO S. FIDER

Director

T.I.N. 107-043-050

DAVID L. BALANGUE

Independent Director T.I.N. 123-304-976

OSCAR J. HILADO Independent Director

T.I.N. 123-535-799

Corporate Secretary
T.I.N. 107-043-122

MA HAZEL R. RETARDO Assistant Comorate Secretary T.I.N. 214-216-562

AUG 3 0 2018

SUBSCRIBED AND SWORN to before me this Makati City, Metro Manila, affiants exhibited to me the following governmentissued IDs:

Name	Government I.D.	Date/Place Issued
Pedro E. Roxas	T.I.N. 104-738-165	
Manuel V. Pangilinan	T.I.N. 914-481-801	
Hubert D. Tubio	T.I.N. 102-574-830	
Santiago R. Elizalde	T.I.N. 100-349-993	
Ray C. Espinosa	T.I.N. 113-248-118	
Alex Erlito S. Fider	T.I.N. 107-043-050	
Christopher H. Young	T.I.N. 178-235-537	
David L. Balangue	T.I.N. 123-304-976	
Oscar J. Hilado	T.I.N. 123-535-799	
Cynthia L. dela Paz	T.I.N. 107-043-122	
Ma. Hazel R. Retardo	T.I.N. 214-216-562	

Doc. No.

Book No. \_

Page No. \_

Series of 2018.

NOTARY PUBLIC

UNTIL DEC. 31, 2019

IBP NO. 017527/11-12-17 CY 2019

ROLL NO. 28947/MCLE 4 / 6-19-12

PTR NO. MKT 6607723/1-3-18 APRT NO. M-1

2086 E. FASCUA ST. MANAGE CTY

#### SECRETARY'S CERTIFICATE

- I, MA. HAZEL L. RABARA-RETARDO, Filipino, of legal age, and with office address at the Penthouse, Liberty Center, 14<sup>th</sup> Floor, Net One Center, 26<sup>th</sup> Street corner 3<sup>rd</sup> Avenue, Bonifacio Global City, Taguig, Metro Manila, after having been duly sworn in accordance with law, hereby certify that:
- 1. I am the Assistant Corporate Secretary of **ROXAS HOLDINGS, INC.** (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office address at the 14<sup>th</sup> Floor, Net One Center, 26<sup>th</sup> Street corner 3<sup>rd</sup> Avenue, Bonifacio Global City, Taguig, Metro Manila, Philippines.
- 2. Pursuant to the power & delegated authority granted by the shareholders of the Corporation, the Board of Directors in a meeting held on 07 February 2018 passed and approved by the affirmative vote of the majority of the directors, the following amendment in the By-Laws of the Corporation.

"RESOLVED, AS IT IS HEREBY RESOLVED, that the Eighth Article of the By-Laws of the Corporation shall be, as it hereby is, amended to read as follows:

"Article 8.0. Regular and Special. — The meeting of stockholders shall be regular and special, and shall be held at the main office of the Corporation in Metro Manila or any other place as may be allowed by the law, as designated by the Board of Directors. The regular meeting shall be held at 10:00 a.m. on the **second Wednesday of March** of each year, for the purpose of electing directors and for the transaction of such business as may properly come before the meeting. If day fixed for the regular meeting falls on a legal holiday, such meeting shall be held at the same time on the first working day following said date. The Board of Directors may, for good cause, postpone the meeting to a reasonable date.

Special meetings may be called by the Chairman, the Chief Executive Officer or in his absence, by the President. They may also be called by the Board of Directors."

"RESOLVED, FINALLY, to direct the proper officers of the Corporation to execute such documents and do and perform such further acts and deeds as may be necessary or appropriate to have the aforesaid amendment to the By-Laws of the Corporation approved by the Securities and Exchange Commission and, in general, to have the foregoing resolutions implemented."

3. As of 07 February 2018, the stockholders of the Corporation and their respective subscriptions, amount paid thereon and percentage of ownership of the Corporation are as set forth in Annex "A" hereof.

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UNTIL DEC. 31, 2019

IBP NO 017527/11 12-17 CY 2019

ROLL NO 28947/MCLE 4 / 6-19-12

PTR NO MKT 6607723/1-3-18 APPT NO M-12
2086 E PASCUA ST. MAKATI CITY

COMPANY NAME : ROXAS HOLDINGS, INC.

STOCKHOLDER'S NAME	OUTSTANDING &	OUTSTANDING &	TOTAL	PERCENTAGE	Var TENOTE SIN
	ISSUED SHARES	ISSUED SHARES	HOLDINGS	OĮ.	***************************************
	(FULLY PAID)	(PARTIALLY PAID)	(SUBSCRIBED)	TOTAL	•
PCD NOMINEE CORPORATION	CA2 200 CTD		COLUMN CALC		C17-11-1
PCD NOMINEE CORPORATION (NON-FLIPING)	452.488.994		200,028,278	20 000	NATIO BEATO
ROXAS & COMPANY, INC.	99,624,995		20,000,000 800,000 000	20202	TT.TPTNO
INSULAR LIFE ASSURANCE CO., LTD.	1,198,520	0	1.198.520	0.077	FILIPINO
JOSE A. MANZANO JR.	1,029,007		1,029,007	0.066	FILIPINO
GILBERT LIU	1,014,000		1,014,000	0.065	FILIPINO
EMILIO PANTOJA	785,078		785,078	050'0	FILIPINO
	770,640		770,640	0.049	FILIPINO
FLORENCIO M. MAMAUAG	2, 626,912 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1		626,912	0,040	FILIPINO
LEONARDO T. SIGUION REYNA	. 698,400		608,400	680.0	FILIPINO
RAUL S. ROCO	486,720		486,720	0,031	FILIPINO
O. LEDESMA & CO., INC.	446,160	•	446,160	0.028	FILIPINO
BMI HOLDINGS CORPORATION	431,964	•	431,964	0.028	FILIPINO
ANTONIO G. NIETO	367,450		367,450	0.023	FILIPINO
CORONA REALITY & DEVELOPMENT CORP.	365,040	0	365,040	0.023	FILIPINO
LORNA PEREZ LAUREL	354,900		354,900	0.023	FILIPINO
ABEL Z. SILVA III	354,900		354,900	0.023	FILIPINO
LUIS O. VILLA-RBRILLE	353,221		353,221	0.023	FILIPINO
ELAINE VILLAR RIVILLA	346,788	•	346,788	0.022	PILIPINO
RODOLFO W. ANTONINO	000'822	•	338,000	0,022	FILIPINO
EMMA LOPEZ	324,804		324,804	0.021	FILIPINO
EVELINA M. BOONGALING	321,214		321,214	0.021	FILIPINO
E. ZOBELL, INC.	318,435		318,435	0.020	FILIPINO
EUUARDO S. LOPEZ JR.	304,200		304,200	0.013	FILLPINO
PHIEK LIAN G. SO	364,260		304,200	0.018	FILIPINO
MARIA C. VILLADOLID	301,928	•	301,928	0.019	FILIPINO
LAURO T. RUEDA	279,864		279,864	0,048	FILIPINO
ASUNCION M. ZABARTE	275,320		275,320	0.018	FILIPINO
MA. KENEE VICTORIA GORDON	273,780	•	273,780	0:017	FILIPINO
ASSISTANCE OF CLOSSING AND ADDRESS AND ADD	270,240	0	270,240	710.0	FILIPINO
ROBERT V VARON	253,800	•	253,800	0.016	FILIPINO
NORTH BE OUTSIDED	253,560	<b>3</b> (	258,500	0:016	FILIPINO
PEDRO F. B. PATERNO &/OR ANTONIO M.	20,042 120,042		450,024 440,044	91996 6	ONTETTA
CHENG BENG LIONG	008 000		607/117	2 6	ONLGALLE
ROMULO T. KEHYENG	202,202 807		202,000 202 800	6.01.0 6.01.0	ONTATAL
ALFONSO R. REYNO JR.	100		202 800	0.043	FILIPINO
٠.	202,800		202.860	0.013	FILIPINO
PBC CAPITAL INVESTMENT CORPORATION	189,956	•	189.956	0.012	FILIPINO
UNICAPITAL INC.	008, 781		187.800	0.012	FILIPINO
EMILIA Z. SILVA	177,450		177.450	0.011	FILIPINO
BENJAMIN GARCIA II	154,939		154,939	0.010	FILIPINO

LIST OF TOP 100 STOCKHOLDERS
As Of December 31, 2017

STOCKHOLDER'S NAME	SULTANDING &	OUTSTANDING &	TATOUR.	angenacogo	SET TANOTORIA
	ISSUED SHARES	ISSUED SHARES	BOLDINGS	TO CI	TTTUNCTION
	(FULLY PAID)	(PARTIALLY PAID)	(SUBSCRIBED)	TOTAL	
GOMES TRU-BETTAN	152 100		CO. C.	0.50	1
NELSON G. TAN-AFUAN	152,100		152,150	0.0.0	FILIPINO TETE
ANDREA ERONTERA	886.134		001-1701	5 6 6	TIPINO
RAY C. ESPINOSA	150.00		140 000	0.00	ONTATTIA
GODOFREDO V. VASOUEZ &/OR RICHARD			71X 84X	0000	ONIGITIE
VASQUEZ				coor.	ONTATTE
MANUEL D. RECTO	146,400		140,400	00.00	FILIPINO
PEDRO A. DE CASTRO	137,863		137,863	0.009	FILIPINO
DOLORES M. CALANOG	137,619		137,619	0.009	FILIPINO
DOLORES MACATANGAY	137,619		137,619	0.009	FILIPINO
LUIS N. LOPEZ	136,585		136,585	600:0	FILIPINO
FRANCISCO UX	128,800	•	128,800	0.008	FILIPINO
CALIXTO CASANOVA	123,991		123,991	0.008	FILIPINO
GREGORIO LAINEZ	123,991	•	123,991	0.008	FILIPINO
FAUSTO-R: PREYSLER JR.	121,680		121,680	0.008	FILIPINO
RAMIRO M. PALACIO			120,944	900.0	FILIPINO
EDNA P. ALARAS EDNA PALACIO ALARAS	126,943	0	120,943	0.008	FILIPINO
AMOR PALACIO FALGUI	120,943		120,943	0.008	FILIPINO
EMELITA PALACIO NOCHE	120,943		120,943	0.008	FILIPINO
EXALTACION MAGLUNOG PALACIO	120,943		120,943	0.008	FILIPINO
GIL M. PALACIO	120,943	•	120,943	0.008	FILIPINO
FILINVEST CAPITAL, INC.	116,258		115,258	0.007	FILIPINO
JOSE T. UNSON	111,589		111,589	0.007	FILIPINO
UCPB CAPITAL CORPORATION	108,000		108,000	0.007	FILIPINO
GREGORIO C. PANGANIBAN	105,864	•	105,864	0.007	FILIPINO
EDGARDO LORENZO &/OR JANET	105,768	•	105,768	2000	FILIPINO
PRESENTACION A. AFABLE	104,928		104,928	0.007	FILIPINO
LAURA T. ACAMPADO	104,130		104,130	0.007	FILIPINO
LEAH T. LOPEZ	104,130	•	104,130	0.007	FILIPINO
GODOFREDO G. TRAJANO, JR.	104,130	0	164,130	0.007	FILIPINO
CARMEN MENDOZA	103,995	•	103,995	2000	FILIPINO
UCPB CAPITAL CORPORATION	103,320	•	103,320	700.0	FILIPINO
TONY ANG		•	101,400	0.006	FILIPINO
RECAREDO E. REYES &/OR LOURDES Z.	101,400	6	101,400	0.006	FILIPINO
ARKEU GATES			\$ \frac{1}{2} \fra	9000	
THE STATE OF THE S	C67.764		001,101	0000	ONTATTLA
ABEL Z. SILVA LII	101,400		191,400	9,000	FILIPINO
FEDRO OF TAN			004,101	900.0	FILIPINO
JOSE R. TENGCO JR.	191,196		101,400	0.006	FILIPINO
MARIA SOCORRO YULO TUVILLA	101,400		191,400	900'0	FILTPINO
SANTIAGO R. ELIZALDE	100,000		100,000	900.0	FILIPINO
QUIRING T. KEHYENG	100,000	•	100,000	0.006	FILIPINO
LIBORIO ANDAL	99,208		99,208	900.0	FILIPINO
SONIA MARIE T. NG	97,344		97,344	900:0	FILIPINO

STOCKHOLDER'S NAME	OUTSTANDING &	OUTSTANDING &	TOTAL	PERCENTAGE	NATIONALITY
	ISSUED SHARES	ISSUED SHARES	HOLDINGS	OI	
	(FULLY PAID)	(PARTIALLY PAID)	(SUBSCRIBED)	TOTAL	
MARCELINA DE FAGARA	980'96	98	98.086	0.008	ONTGITTA
FELICISIMA PANGANIBAN	96,036	98	960,96		FILIPINO
RAFAEL A. FRANCISCO	94,402	0	94,402	900.0	FILIPINO
CARMITA TABAQUERO	92,679		92,679	9000	FILIPINO
FRANCISCO VILLAFRIA	91,827		91,827	900.0	FILIPINO
AMBROCIO EVANGELISTA &/OR AMALIA	90,854		90,854		FILIPINO
ROGELIO ARNIGO	90,840		90,840		FILIPINO
CANDELARIA MAGSINO	89,271		89,271		FILIPINO
MELCHOR A. LAYSON	000'88	8	000 88		FILIPINO
MANON G. TRAJANO	C//192		86,773		FILIPINO
FERNANCO STATE CAUGE TAGE	86 117	, , ,	200,000 C11: A8	900.0	FILIPINO
ROSARIO G. ABRAHAM	85,176	0	85,176		FILIPINO
KATHERINE G. DE GUZMAN	85,176	92	85,176	0.005	FILIPINO
CLARITA GONZALES RUFFY	84,141		84,141	0.005	FILIPINO
TOMAS I. GO	82,800	0	82,800		FILIPINO
FELIPE L. GOZON	81,120	07	81,120		FILIPINO
MIGUEL NIETO	81,120	0	81,120		FILIPINO
MARIANO K. TAN	81,120	0	81,120		FILIPINO
TERESITA NERA	78,686	98	78,686		FILIPINO
TERESITA V. GANA	78,000	0	78,000		FILTPINO
BENJAMIN R. MEDRANO	78,000	0	78,000		PILIPINO
NICOLAS DIMAANO	77,388	5	77,388		FILIPINO
COANLIO KEIES	986.77	→ •	996,77	C0000	FILIPINO
FIGHENTING E. SANTOS JR.	77.220		000'11'		ONTALLE
LUZ FAGARA	75,603	0	75,603		FILIPINO
ARCADIO TESTA, CRUZ	73,616	9	73,616		FILIPINO
JJL AGRÍCULÍURAL CORP.	70,980	9	086'07		FILIPINO
REGINA CAPITAL DEV. CORP. 000351	70,000	8	000'02		FILIPINO
MARIA R. PEDRAZA	59,397	0	69,397		FILIPINO
TERESITA D. SUI	68,952	0	68,952		FILIPINO
ANGELES CARAIG	68,708	9	68,708		FILIPINO
FILOMENA MAGSINO	89,708	•	68,708		FILIPINO
FILINVEST CAPITAL, INC.	67,690	9	67,600		FILIPINO
XASMIN P. GUERRERO	58,581	•	66,981		FILIPINO
RAFAEL C. PALACIO, JR.	. 66,981		66,981		FILIPINO
MARIEPAZ L. BARCELON	66,924		66,924		FILIPINO
PHILIP VILLADOLID	099'99	0.00	66,660		FILIPINO
CORAZON R. RAMOS	66,558		66,558		FILIPINO
FRANCISCO R. PEREZ	66,112	0	66,112		FILIPINO
ERNESTA R. VILLADOLID	65,138	<b>9</b>	65,138		FILIPINO
RUBEN Z. SAMONTE	64,896	96	64,896	2002	FILIPINO

LIST OF TOP 100 STOCKHOLDERS As of December 31, 2017

OLOCKAOLIDEK S NAME	and a		3 11 5	OUTSTANDING & ISSUED SHARES (FULLY PAID)	RES TD)		ISSUED (PARTIAL	OUTSTANDING & ISSUED SHARES (PARTIALLY PAID)		3)	TOTAL HOLDINGS (SUBSCRIBED)	â	PERC	Percentage TO TOTAL	NATIONALITY
IRENO O. SISON ROSARIO SISON MARK TOM Q. MULINGBAYAN					62,502 62,502 62,400	ឧឧឧ			000			62,502 62,502 62,400	N N O	0.004 0.004 0.004	FILIPINO FILIPINO FILIPINO
GRAND TOTAL (130)	(130)	l 1			1,548,915,865	1 52			0			1,548,915,865	. 10		

THIS IS A COMPUTER GENERATED REPORT AND: FISSUED WITHOUT ALTERATION, DOES NOT REQUIRE ANY SIGNATURE.

### OUTSTANDING BALANCES FOR A SPECIFIC COMPANY Company Code - ROX000000000 - Roxas Holdings, Inc.

Business Date; December 29, 2017

BP NAME	HOLDING
FIRST METRO SECURITIES BROKERAGE CORP.	849,223,490
MAYBANK ATR KIM ENG SECURITIES, INC.	304,338,030
RCBC SECURITIES, INC.	73,858,661
THE HONGKONG AND SHANGHAI BANKING CORP. LTDCLIENTS' ACCT.	14,255,998
BDO SECURITIES CORPORATION	8,433,658
SB EQUITIES,INC.	6,786,994
ŔĊŖĊ TRUST & INVESTMENT DIVISION	6,762,410
ASTRA SECURITIES CORPORATION	5,308,238
PAPA SECURITIES CORPORATION	4,633,786
STRATEGIC EQUITIES CORP.	3,857,089
COL Financial Group, Inc.	2,777,694
BPI SECURITIES CORPORATION	2,419,121
VÀLUE QUEST SECURITIES CORPORATION	2,245,000
UNICAPITAL SÉCURITIÉS INC.	2,201,509
E. CHUA CHIACO SECURITIES, INC.	1,674,364
ABACUS SECURITIES CORPORATION	895,400
EASTERN SECURITIES DEVELOPMENT CORPORATION	815,768
HDI SECURITIES, INC.	757,200
TANSENGÇO & CO., INC.	718,977
EVERGREEN STOCK BROKERAGE & SEC., INC.	654,671
S.D. TAN & COMPANY, INC.	540,000
PHILSTOCKS FINANCIAL INC	\$27,005
WEALTH SECURITIES, INC.	512,017
TOWER SECURITIES, INC.	497,194
DIVERSIFIED SECURITIES, INC.	484,300
MANDARIN SECURITIES CORPORATION	373,013
PRÉMIUM SECURITIES, INC.	354,859
REGINA CAPITAL DEVELOPMENT CORPORATION	342,719
R. COYIUTO SECURITIES, INC.	287,428
GC SECURITIES INC.	219,403
BDO NOMURA SECURITIES INC	207,634
ANSALDO, GODINEZ & CO., INC.	207,225
GUILD SECURITIES, INC.	188,014
R. S. LIM & CO., INC.	170,334
QUALITY INVESTMENTS & SECURITIES CORPORATION	155,778
PNB SECURITIES, INC.	141,898
TTISECURITIES, INC.	141,390
WESTLINK GLÓBAL EQUITIES, INC.	140,306
OLAR SECURITIES, INC.	134,593
AMPOS, LANUŽA & COMPANY, INC.	132,857
DEUTSCHE REGIS PARTNERS, INC.	128,120

CHINA BANK SECURITIES CORPORATION	120,000
SUMMIT SECURITIES, INC.	102,583
AB CAPITAL SECURITIES, INC.	95,448
TRITON SECURITIES CORP.	95,344
LOPEZ, LOCSIN, LEDESMA & CO., INC.	90,080
A & A SECURITIES, INC.	81,848
AP SÉCURITIES INCORPORATED	74,198
B. H. CHUA SECURITIES CORPORATION	68,792
PCCI SECURITIES BROKERS CORP.	67,330
F. YAP ŞÊÇURITIES, INC.	65,694
LUYS SECURITIES COMPANY, INC.	62,309
ISG SECURITIES, INC.	60,560
PAN ASIA SECURITIES CORP.	60,000
DAVID GO SECURITIES CORP.	57,252
UCPB SECURITIES, INC.	50,242
GOLDEN TOWER SECURITIES & HOLDINGS, INC.	46,899
FIRST ORIENT SÉCURITIES, INC.	46,800
NVESTORS SECURITIES, INC.	45,500
YAO & ZIALCITA, INC.	41,000
ALPHA SECURITIES CORP.	37,214
PHILIPPINĖ EQUITY PARTNERS, INC.	36,977
YU & COMPANY, INC.	36,284
IAKA SECURITIES CORP.	35,880
GLOBALINKS SECURITIES & STOCKS, INC.	35,348
QUITIWORLD SECURITIES, INC.	34,952
R. NUBLA SEÇURITIES, INC.	32,000
MOUNT PEAK SECURITIES, INC.	25,240
BA SECURITIES, INC.	25,225
MERIDIAN SECURITIES, INC.	22,000
. B. GIMENEZ SECURITIES, INC.	20,616
OPTIMUM SECURITIES CORPORATION	20,338
TIMSON SECURITIES, INC.	19,100
RTG & COMPANY, INC.	18,708
.SECURITIES, INC.	17,160
MPERIAL,DE GUZMAN,ABALOS & CO.,INC.	16,248
NTRA-INVEST SECURITIES, INC.	13,512
HE FIRST RESOURCES MANAGEMENT & SECURITIES CORP.	13,114
/ENTURE SECURITIES, INC.	12,680
BELSON SECURITIES, INC.	12,487
& LINVESTMENTS, INC.	11,830
MACQUARIE CAPITAL SECURITIES (PHILIPPINES), INC.	11,547
AST WEST CAPITAL CORPORATION	10,224
RENDLINE SECURITIES CORPORATION	9,996
SÉNJAMIN CÓ CA & CÓ., INC.	9,960
A. T. DE CASTRO SECURITIES CORP.	5,228
JOB KAY HIAN SECURITIES (PHILS.), INC.	5,000
IIĒVĒS SĒCURĪTIĒS, INC.	4,056

3.

ASIAN CAPITAL EQUITIES, INC.	3,900
SALISBURY BKT SECURITIES CORPORATION	3,588
EAGLE EQUITIES, INC.	3,218
S.J. ROXAS & CO., INC.	3,158
DBP-DAIWA CAPITAL MARKETS PHILPPINES, INC.	2,880
ASIASEC EQUITIES, INC.	2,028
PLATINUM SECURITIES, INC.	2,028
MARINO OLONDRIŻ Y CIA	1,404
FIDELITY SECURITIES, INC.	1,300
EQUITABLE SECURITES (PHILS.) INC.	612
MERCANTILE SECURITIES CORP.	600
MDR SECURITIES, INC.	338
PHILEO ALLIED SECURITIES (PHILIPPINES), INC.	216
HK SECURITIES, INC.	131
APEX PHILIPPINES EQUITIES CORPORATION	112
I. ACKERMAN & CO., INC.	28
J.M. BARCÉLÓN & CO., INC.	28
KING'S POWER SECURITIES, INC.	28
CENTRAL AZUCARERA DE DON PEDRO	11

# REPUBLIC OF THE PHILIPPINES ) , METRO MANILA ) S.S

#### SECRETARY'S CERTIFICATE

I, MA. HAZEL L.	RABARA-RETARDO,	Filipino, of legal	age, and	with office	ce
address at the 14th Floor N	Net One Center, 26 <sup>th</sup> Str	eet corner 3 <sup>rd</sup> Ave	enue, Boni	facio Glob	al
City Taguig, after having b	een duly sworn in acco	rdance with law, I	nereby cer	tify that:	

- 1. I am the Assistant Corporate Secretary of **ROXAS HOLDINGS, INC.** (the "Corporation"), a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office address at the 14<sup>th</sup> Floor Net One Center, 26<sup>th</sup> Street corner 3<sup>rd</sup> Avenue, Bonifacio Global City Taguig, Metro Manila Philippines.
- 2. To the best of my knowledge, no action or proceeding has been filed or is pending before any Court involving an intra-corporate dispute and/or claim by any person or group against the Board of Directors, individual directors and/or major corporate officers of the Corporation as its duly elected and/or appointed directors or officers or vice versa.

IN WITNESS WHEREOF, this certification has been signed this SED OF ONE

MA. HAZEL L. RABARA-RETARDO Assistant Corporate Secretary

SUBSCRIBED AND SWORN TO before me this SEP 0 in Nata City, affiant exhibited to me her Philippine Passport No. P5290445A issued on 09 December 2017 by the Department of Foreign Affairs in NCR Northeast.

Page No. 341; Book No. 301; Series of 2018.

<u>,--}-,</u>

RUBEN T.M. RAMREZ

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

NOTARY PUBLIC

UNTIL DEC. 31, 2019

IBP NO 017527/11 12-17 CY 2019

ROLL NO 28947/MCLE 4 / 6-19-12

PTR NO MKY 6607723/1-3-18 APPT NO. M-12086 E PASCUA ST., MAKATI CITY